



Republic of the Philippines

Department of Education
Region VII, Central Visayas

DepEd

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

DIVISION MEMORANDUM

No. 542 s. 2013

SEP 23 2013

**BASIC TRAINING COURSE (BTC) FOR KAWAN/TROOP LEADERS
AND OUTFIT ADVISORS OF AREA VI - B**

To: Division Field Commissioners
District / School Commissioners
Secondary School Commissioners
Heads, Private Elementary and Secondary Schools

1. Pursuant to Boy Scouts Of The Philippines (BSP) Cebu Council Memorandum No. 20, s. 2013, this Office announces the conduct of Basic Training Course (BTC) For Kawan/Troop Leaders and Outfit Advisors Of Area VI-B on October to 4 – 6, 2013 at San Francisco Central School, San Francisco, Camotes, Cebu.
2. Participants to this training are elementary and secondary teachers of San Francisco, Poro, Tudela and Pilar who manifest leadership skills and interest to learn the rudiments of scouting.
3. Considering this is a live-in training, participants shall bring their own sleeping gadgets and belongings. They are required to observe appropriate attire (t-shirts paired with slacks and comfortable shoes) and wear the Scout neckerchief in the whole course of the training.
4. Further, they are to bring materials like pair of scissors, straw rope, two (2) pcs. long size folders, scotch tape, glue or paste, abaca rope (10 mm), coloring materials, manila paper, cartolina and pentel pen.

5. A registration fee of Five Hundred Pesos (Php 500.00) shall be collected per participant to defray training expenses such as supplies, materials, certificates, handouts and other miscellaneous fees.

6. Registration fee, travel and other incidental expenses incurred relative to the participation of this training is chargeable to local school /SEF MOOE/PTA / personal or solicited Funds, subject to its availability and the usual accounting and auditing rules and procedures.

7. The opening program will start on October 4, 2013 at one o' o clock in the afternoon; for more details, please contact Mrs. Mercedita M. Arquillano, - San Francisco District Coordinator at # 09291055229 or call BSP Office 2611402 or 4186258.

8. Two (2) days service credits shall be given to teacher-participants of this training.

8. This Memorandum shall serve as Authority to Travel of participants.

9. Wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent 

Telephone Numbers:
Schools Division Superintendent (032)255-6405
Asst. Schools Division Superintendent (032)4147457
Accounting Section: (032)254-2632
Disbursing Section: (032)255-4401
Admin/Legal: (032)253-7847

Website: www.depedcebuprovince.com
Email Add: depedcebuprovince@depedcebuprovince.com